



Village of North Chevy Chase Application for Building Permit

The completed application, including all supporting documentation and appropriate fees must be received by the Village Manager at least 7 days prior to the next regularly scheduled Village Council meeting to be eligible for a decision at that meeting. To avoid delays, it is recommended that a representative of the applicant be in attendance to respond to questions at the Village Council meeting prior to a decision being rendered.

Regardless of whether or not a Village permit is required for a particular activity, it is incumbent upon Village residents to determine whether a Montgomery County permit is required for that activity and, if so, to obtain such a permit.

PROPERTY OWNER

Name _____ Phone (home) _____

Address _____ Phone (mobile) _____

LOCATION OF BUILDING/PREMISES

House Number _____ Street _____

Lot Number _____ Block _____ Subdivision _____

TYPE OF ACTIVITY (check all that apply)

Construct ___ Extend ___ Alter/Renovate ___ Replace ___ Repair ___ Wreck ___

Move ___ Install ___ Regrade ___

PART OF PROPERTY AFFECTED (check all that apply)

New Construction ___ Foundation ___ Room Addition ___ Porch ___ Deck ___ Shed ___

Garage ___ Fence/wall ___ Sewer/storm runoff ___ Swimming Pool ___ Driveway ___

Dumpster ___ Sports Court with Lighting ___ Curb Cut ___ Sidewalk ___ In Line Generator ___

Portable On Demand Storage ___ Exterior Lighting ___ Built-in Exterior Oven/Grille ___

DESCRIPTION OF ACTIVITY

County Building Permit No. _____ Expiration Date _____

Brief description of intended work

Cost Estimate \$ _____

CONTRACTOR INFORMATION

Name _____ Contact Person _____

Registration Number _____ Phone Number _____

ANY ZONING VARIANCES REQUIRED FOR THIS PROJECT? Yes ___ No ___

Will any portion of the property be used for an occupation, profession or business? Yes ___ No ___

If yes, please describe _____

SUBMISSION OF PLANS

Please check the type(s) of plan or documents submitted to the Village Manager

Brochure ___ Architectural Drawings ___ Building Location Plat ___ Topographical Plat ___

Other (please describe) _____

Quantitative Data	Current	Proposed
Area Under Roof (sq feet)		
Paved Area		
Front Setback (feet, inches)		
Rear Setback (feet, inches)		
Roof Height		

Fees

New residential construction including major renovation	\$300
Addition, alteration or modification	\$100
Porch or deck, open	\$50
Garage	\$50
Shed	\$30
Dumpster, portable on demand storage unit or other storage container*	\$30
Curb cut	\$30
Fence or Wall	\$30
County variance hearing	\$50

<p>Section 3-204. Security Deposit for Repairs In Public Areas as it relates to the use of a dumpster requires a separate deposit/check of a minimum of 2.5% percent of the cost estimated for the project. Such deposit not to be less than a minimum \$500.00 nor more than \$7,500.00 so as to insure the restoration or repair of any damage to the Village streets, sidewalks, curbs and gutters or rights-of-way and that any activity conducted in the public rights-of-way shall be completed in a safe and timely fashion and otherwise in accordance with the terms of any building permit issued in connection therewith.</p>	<p>\$500 to \$7,500</p>
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I certify that I am the owner of the property described above and that this application is correct. The construction or alteration will comply with the plans approved by the Village of North Chevy Chase and all appropriate agencies. The work will be carried out in compliance with the applicable laws, rules, and regulations.

Signature of Applicant

Date